

CAMPION HILLS ALLOTMENTS ASSOCIATION

MINUTES OF THE MANAGEMENT COMMITTEE MEETING ON 20th NOVEMBER 2016 AT THE CLUBHOUSE.

COMMITTEE MEMBERS PRESENT

Louise Addyman (Chair)
Joanna Bloomfield
David Limmer (Treasurer)
Russell Mosely
Nigel Mann (Letting Officer)
Ann Phillips (Asst Letting Officer)
Mike Jones (Secretary)

APOLOGIES

None

ABSENCES

Don Clarke (Joint Site Officer)
Andy Clarke (Joint Site Officer)
Mary Collins

OTHERS ATTENDING

None

MINUTES OF THE LAST MEETING

These were read and agreed as a true record.

MATTERS ARISING

Russell Stynes has carried out a good deal of work to update the web site which now has a lot of information, photographs and the correct contact information. The committee would like to thank him for this continuing work.

PROJECTS

The cost for a new professional quality rotovator had been found this was £3,700 for a 13HP model or £4,800 for a 15HP model. It was decided to defer the decision on purchase of a new machine for the moment.

The Leamington Town Council grant money will be used to purchase roof materials and paint for the Clubhouse and storage container. A further application will be made for funds to buy additional materials in the next financial year with the intention of carrying out the work during 2017.

SECURITY

Nothing to report

REPORTS

Chair's Report – As this was Louise's first meeting as Chair there is no report.

Site Report – In the absence of Don and Andy there was no site report.

Lettings Report – There will be one further opportunity for members to pay outstanding rent, on 18th December between 10.00 and 11.00am, after which those plots still not paid for will be considered vacant. Once the number and condition of un-used plots is established these will be offered to new potential members.

Treasurer's Report – The current financial position outlined which is still positive although there are still outstanding expenses.

ANY OTHER BUSINESS – A copy of Company Directors responsibilities and a copy of the Articles of Association we given to all committee members present for their information.

The Companies House Website to be updated with the current list of Directors
The list of committee members able to sign cheques to be updated.

IMPORTANT there will be one final opportunity for members to pay outstanding rent, on 18th December between 10.00 and 11.00am, after which those plots still not paid for will be considered vacant.

DATE OF NEXT MEETING

The date for the meeting is on **15th January 2017 at 09.30** in the clubroom.